

Dear Parents,



Welcome back to Extra Care. It was wonderful to see so many familiar faces and some adorable new ones at our first day of Extra Care. This letter is to inform you of some of the same procedures we will be following and some new ones that we will be implementing in an effort to provide the safest and most enjoyable experience for your child.

Morning Care

All parents should be bringing their children into the building through the Extra Care door where the camera/buzzer is located and sign them in. The children will be taken up to the gym at 7:45 to join their classes for the community prayer. The billing for this will be sent home at the end of the month.

After School Care

Children will be sent down to After Care based on the information you have provided the homeroom teacher. Attached to this letter is a form that we are asking you to fill out each week letting the homeroom teacher know what days your child will be attending the program in the afternoon. We are asking that you not send them emails as teachers are not always able to check their emails throughout the day. If a last minute situation arises we ask that you call Mrs. Thomas in the main office and she will let the homeroom teacher and the After Care staff know of any changes, If you are unable to reach Mrs. Thomas, please call the nurse. Dismissal time is the most critical time in the program so we appreciate your help and cooperation with this process.

We are very fortunate to have the following After Care staff, Mrs. DiDonato, Mrs. Allen, Mrs. Robson, Mrs. Dellapia, and Kyra returning to St. Rose this year. In the beginning of the year please make sure you bring your IDs with you to pick up your child as they are required to ask to see them. Also, if you have someone picking up your child for you, make sure they have been added to your approved pickup list and make sure they know that they must bring an ID. Parents should pick up their children by buzzing the camera phone by the After Care door and informing the staff who you are picking up.

We hope that you have all the information you need, but if there is anything you need or would like to discuss, please reach out to me by email pcrowell@strosenj.com or phone 546-6166x311.

Sincerely

Miss Crowell
AfterCare Director